MANUSCRIPT SUBMISSION GUIDELINE

PLATAFORMA OJS (Open Journal System)

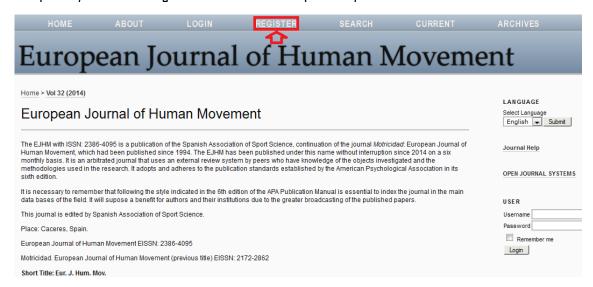
European Journal of Human Movement

The aim of this document is to help researchers send the documents over the document management platform of the European Journal of Human Movement.

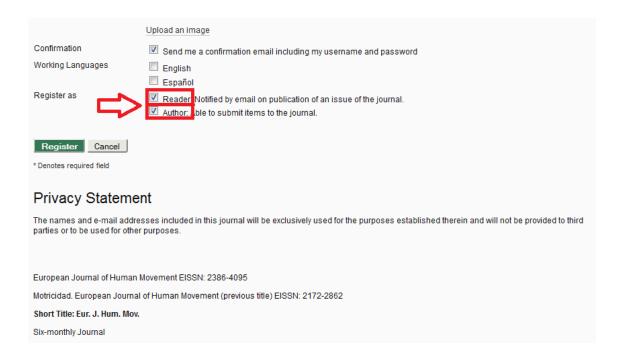
The main objective of using the journal management platform, OJS (Open Journal System) is to automatically systemise the procedure for sending and managing the manuscripts, in order for the process to be efficient and transparent. It also permits the different players involved in the evaluation processes (authors, editor, reviewers, lay-out designers, etc.) to have the logical access to the contents (every profile has different degrees of access to the information). The system also registers all the processes, which permits external audits.

Registering on the journal platform.

The first step to be able to send a scientific article to the *European Journal of Human Movement* consists of registering on the management platform of the journal. To do this, click on the tab, "REGISTER" or visit the website http://goo.gl/xv8eQF. The author must complete the compulsory fields, although it is advisable to complete all possible information.



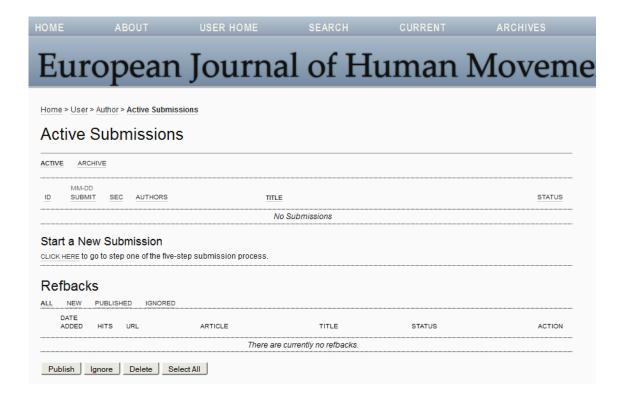
After registering, some selection tabs appear indicating the type of user you want to be, at that time: a) Reader; b) Author. Authors must at least check the "author" section.



Once all the data have been entered into the platform, the system will consider us as registered users.



If we click on the "Author" option, we will access a section where the works are sent and where we can also consult the works sent, indicating the evaluation process status. In order to start a work sent, we also can click on [New Submission].



Sending collaborations over the platform.

The process for sending documents over the OJS platform of the European Journal of Human Movement includes the following steps:

Starting

	Tables and figures. Each figure of the text is sent in a separate file in TIFF format with minimum quality of 300 PPP, and this is recognisable by its name (fig1.tif)	
	Titles of the tables and figures are sufficiently descriptive to be understandable if they are taken out of context from the original manuscript.	
	Tables and figures not prepared by the authors include details of authorship at the foot.	
	The colours of the figures are sufficiently contrasting to be functional in black-and-white printers.	
	In the case of tables, a Microsoft Word document is enclosed where all the tables appear in order of appearance in the manuscript.	
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	The authors agree to the terms of this Copyright Notice, which will apply to this submission if and when it is published by this journal (comments to the editor can be added below).	
Journal's Privacy Statement		
The names and e-mail addresses included in this journal will be exclusively used for the purposes established therein and will not be provided to third parties or to be used for other purposes.		
Col	mments for the Editor	
Enter	Enter text (optional)	

In this first section, we are asked to verify again several of the characteristics that our manuscript must satisfy.

Uploading the manuscript



Select the original manuscript (25 Mb. maximum)

Uploading documents

Metadata entry of the work.

Step 3. Entering the Submission's Metadata 1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION Form Language English 💌 Submit To enter the information below in additional languages, first select the language Authors First Name * John Middle Name Last Name Smith Email * johnsmith@email.com ORCID iD ORCID iDs can only be assigned by the ORCID Registry. You must conform to their standards for expressing ORCID iDs, and include the full URI (eg. http://orcid.org/0000-0002-1825-0097). Affiliation University of London (Your institution, e.g. "Simon Fraser University") Country United Kingdom Bio Statement (E.g., department and rank)

In this step, we must include the names of each author participating in the work, as well as the title of the work in English, the abstract and key words. We must also indicate if the article has had the backing of any institution or project.

Uploading additional files

